Correct Answers highlighted in bold. 1 point for each correct answer.
Total marks = 37, Pass mark = 29 (80%)

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| **1.** |  | **Please put the following steps in order, when acting as chief at a league match that you would undertake for the event. (1 mark)** |
|  | **1** | Checking event site/track/equipment |
|  | **2** | Creating a Duty sheet |
|  | **3** | Conducting a briefing for officials in the discipline |
|  | **4** | Reporting to the Meeting Manager / organiser |
|  | **5** | Receiving information/timetable |
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|  | **A** | 5,2,4,1,3 |
|  | **B** | 5,2,1,3,4 |
|  | **C** | 2,5,3,4,1 |
|  | **D** | 5,2,1,4,3 |

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| **2.** |  | **How long before the meeting would you report in, as chief for a league match? (1 mark)** |
|  | **A** | No specified time |
|  | **B** | Minimum of 30 minutes prior to first event |
|  | **C** | Minimum of 1 hour prior to first event |
|  | **D** | Minimum of 2 hours prior to first event |

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| **3.** |  | **What things would you include in your briefing as chief to officials at the start of the day of a league match? (4 marks)** |
|  | **A** | Rules the meeting is operating under |
|  | **B** | Provide a list of refreshments available for officials to choose from |
|  | **C** | Number of copies of start lists / field cards for events/judges |
|  | **D** | Health & Safety briefing |
|  | **E** | Check officials are comfortable with allocated duties and or if they require support or mentoring |

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| **4.** |  | **With whom do you need to liaise with before the event gets under way in your role as chief/referee at a league match? (4 marks)** |
|  | **A** | Chief Photo-finish Judge |
|  | **B** | Chief Starters Assistant |
|  | **D** | Field Referee |
|  | **E** | Meeting Manager / Organiser |
|  | **F** | Technical Manager (if appointed) |
|  | **G** | Track Referee |
|  | **H** | Chief Call Room (if appointed) |
|  | **I** | Start Coordinator/Chief Starter |

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| **5.** |  | **What are all the duties that the Chief Timekeeper has to consider in preparation for a 10km outdoors race walk? (1 mark)** |
|  | **A** | Time each finisher, leader lap splits, lap chart, call at the start, call at the bell. |
|  | **B** | Leader lap splits, leader lap chart, call at the start, call at the bell, time walkers entering the penalty zone for 3 minutes each, time each finisher, times to announcer. |
|  | **C** | Leader lap splits, call at the start, lap chart, time each finisher, times to the announcer, call at the bell. |
|  | **D** | Time each finisher, leader lap chart, leader lap splits, call at the start and bell, times to announcer, time walkers entering the penalty zone for 2 minutes each. |

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| **6.** |  | **You are the Chief Timekeeper at a league meeting where no records are expected, and you have six timekeepers with one who is level 4.** **For a 1500m race with 20 runners, what instructions should you add to your duty sheet in order to cover the failure of photo finish and trackside clock at the start? (1 mark)** |
|  | **A** | Ensure that the team of timekeepers are assigned to take at least two times each in order to capture a time for all athletes, with at least one timekeeper assigned to calling the bell. Also arrange for a kind coach to assist by calling lap times at the start for the first two laps. Leader split times are not necessary. |
|  | **B** | Make sure that the first and last places are being timed and that someone has been assigned to call bell times. |
|  | **C** | Having assigned three timekeepers to first place, assign the others to take third, fifth, seventh etc on the assumption that you will then be able to judge the other places. |
|  | **D** | Keep to your original plan that assumes photo finish is going to be OK, as it very rarely has a complete failure. |

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| **7.** |  | **Please provide the relevant rule number for question 6 (1 mark)** |
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| **8.** |  | **The Starters have decided to use long staggers in the 4 x 400m relay, and the Chief Timekeeper has requested that you calculate the individual splits for the team in lane 4.****Where would you stand to take the time of the first leg’s split? (1 mark)** |
|  | **A** | **At the line they started from in lane 4.**  |
|  | **B** | **At the 400m start line in lane 4 (white line)** |
|  | **C** | **At the 800m start line in lane 4 (green/white line)** |
|  | **D** | At the finish line |

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| **9.** |  | **Please provide the relevant rule number for question 8 (1 mark)** |
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| **10.** |  | **One of the duties you have been given by the Chief Timekeeper is to give the times to the announcer for the 3km Steeplechase. The announcer would like you to give them the splits at the 1km mark and the 2km mark. The Clerk of Course has been asked by the Chief Timekeeper to place cones at the appropriate 1km and 2km marks.****The race is being held at a stadium with an inside water jump. In what positions on the track would you expect to find the cones for the 1km and 2km marks? (1 mark)** |
|  | **A** | At the start line of the 3km steeplechase and the finish line |
|  | **B** | At the 2km steeplechase start line and approximately 18 metres from the 200m start line down the back straight |
|  | **C** | At the 2km steeplechase start line and approximately 10 metres in front of the water jump |
|  | **D** | At the 1500m steeplechase start line and the 3km steeplechase start line |

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| **11.** |  | **At an Indoor meeting, the Chief Timekeeper’s duty sheet shows that you are to call the intermediate times in an 800m race.** **According to the UKA Technical Rules at which distance would you call times? (1 mark)** |
|  | **A** | At 200 metres and at the bell |
|  | **B** | At 200 metres and 400 metres |
|  | **C** | At 100 metres and at the bell |
|  | **D** | At 400 metres and at 600 metres |

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| **12.** |  | **Please provide the relevant rule number for question 11 (1 mark)** |
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| **13.** |  | **In a 5km race on an outdoor track, you have been asked to complete the duty of recording the leader’s number and the lap times together with the 1km, 2km, 3km, and 4km times of the leader’.****At what points would you record the kilometre times? (1 mark)** |
|  | **A** | After 2, 4, 6, 8 laps. |
|  | **B** | After 2½, 5, 7½, 10 laps. |
|  | **C** | After 3, 5, 7, 9 laps. |
|  | **D** | Every time they pass the finish line. |

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| **14.** |  | **Please provide the relevant rule number for question 13 (1 mark)** |
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| **15.** |  | **You are Timing first place at a WPA event. The race involves Category T11 and T12 and the race has guide runners.** **At what point do you take a time? (1 mark)** |
|  | **A** | As the torso of the athlete crosses the finish line. |
|  | **B** | When the first runner crosses the line. |
|  | **C** | When the guide runner and the athlete cross the line together to be given a time. |
|  | **D** | When any part of the body of the athlete, crosses the finish line. |

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| **16.** |  | **Please provide the relevant rule number for question 15 (1 mark)** |
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| **17.** |  | **You have been invited to a Steward for the Chief Timekeeper at The County Championships.** **What does this role mean? (1 mark)** |
|  | **A** | You are a back-up should a Timekeeper need a break. Only getting involved when asked to. May be asked to supply tea/coffee for the team. |
|  | **B** | You work with the Chief Timekeeper on first position, acting as Alternate 1. |
|  | **C** | You keep the Chief Timekeeper’s recording boards updated ready for the next race, via seeding sheets or electronic database. Process results via Track Judges and Photo Finish. May be asked to time races. |
|  | **D** | You are the same as all the Timekeepers in the team, with the same roles. It’s just a title. |

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| **18.** |  | **The meeting you are timing at has a Frame Running event.** **At what point would you take a time? (1 mark)** |
|  | **A** | When the central axle of the rear wheel crosses the finish line. |
|  | **B** | When the torso of the athlete crosses the finish line. |
|  | **C** | When whatever part of the frame crosses the finish line first. |
|  | **D** | When the centre of the axle of the leading wheel crosses the finish line. |

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| **19.** |  | **Please provide the relevant rule number for question 18 (1 mark)** |
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| **20.** |  | **You are Chief Timekeeper at a league meeting and a coach approaches you requesting permission to call intermediate times for their athlete. You agree but explain that the coach must call times for all athletes from the inside of the track. During the race, you are informed that the coach has ignored your instructions and is only calling times for their own athlete.** **What action do you take? (1 mark**) |
|  | **A** | Speak with the coach and explain the reason for the rule and tell them not to do it again. |
|  | **B** | Report the coaches’ actions to the Track Referee as they have violated the rules; their athlete has received assistance and is subject to the provisions of the technical rules on this issue. |
|  | **C** | Ignore the breach as it is a small league meeting, and no records are at stake. |
|  | **D** | As you are the Chief Timekeeper, you tell the coach that their athlete has been disqualified. |

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| **21.** |  | **Please provide the relevant rule number for question 20 (1 mark)** |
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| **22.** |  | **You have been asked to call the intermediate times for the mile race.** **When and at what position would you expect to call intermediate times for this race? (1 mark)** |
|  | **A** | All lap times as the leader passes the mile start line. |
|  | **B** | All lap times as the lead athletes pass the finish line for each lap. |
|  | **C** | Each lap time from a position closer to the finish for each lap. |
|  | **D** | Only at the bell on the last lap. |

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| **23.** |  | **Please provide the relevant rule number for question 22 (1 mark)** |
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| **24.** |  | **You are timekeeping a 10,000m race and the winner is claiming a National Record, where photo-finish is not in operation.** **What documentation would the Chief Timekeeper be required to produce in order to help ratify the record? (1 mark)** |
|  | **A** | The recording sheet containing all lap and kilometre times, with leader numbers |
|  | **B** | The timekeeping recording sheets for all timekeepers taking first place for this race |
|  | **C** | The timekeeping recording sheets for all finishing positions |
|  | **D** | The Chief Timekeeper’s Duty Sheet for this event |

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| **25.** |  | **Please provide the relevant rule number for question 24 (1 mark)** |
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| **26.** |  | **You are part of a team in a series of one-mile races and have been charged with leading a team of three timekeepers to take times at the 1500m point which has been marked with tape.****Where would you expect to find this mark? (1 mark)** |
|  | **A** | Just a short distance before the finish line |
|  | **B** | Beside the 1500m start |
|  | **C** | In the vicinity of the 80m hurdles start line |
|  | **D** | In the vicinity of the 110m hurdles start line |

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| **27.** |  | **Please provide the relevant rule number for question 26 (1 mark)** |
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| **28.** |  | **You are the Chief Timekeeper at a busy County Championship meeting. It is time for the 100m races for all age groups, starting with heats, then semi-finals, and the finals are in a few hours. Before the races started, you liaised with the Starter to say that you would only show your white / yellow board to start the next race.****After the first eight races, the track judges and timekeepers are processing their results in good time. However, on the ninth race, the 8 finishers cross the line, at what seems to be, ‘the same time’. The Chief Timekeeper takes all the times from her timekeeping team, and basically there seems to only be two tenths of a second between the first and last finisher. The Chief Timekeeper is happy.****The Chief Track Judge is not ready. The Chief Track Judge is discussing the result with their team as the finish was so tight and they have to read the bib numbers.** **Then the Starter whistles to the Chief Timekeeper (as the athletes are ready to race) – the track judges are not ready.****What should the Chief Timekeeper do?** |
|  | **A** | Shout at the Track Judges to “hurry up.” |
|  | **B** | As the discussion between you and the Chief Starter was to show a white / yellow board when ready to start the next race, you do nothing (unless the Chief Timekeeper has been provided with a red flag) until you know that the Track Judges are ready for the next race. |
|  | **C** | Wave your arms at the Starter, and shout at the top of their voice “It’s not me, it’s them!” |
|  | **D** | Wave your white / yellow board at the Starter. The Track Judge team already should be ready by the time the gun goes again. |

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| **29.** |  | **Please provide the relevant rule number for question 28 (1 mark)** |
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| **30.** |  | **You welcome a first-time timekeeper to the team and are asked to mentor them. You are both timing second position. You check that they know what they are doing and just let them timekeep as you do not want to intimidate them. After the first 100m race you check their time and find that they are short when compared with photo finish. Their time of 11.50 comes back as 11.81 from the electronic timing.****What would you suggest?** |
|  | **A** | Tell them that maybe timekeeping is not for them and suggest they try field officiating. |
|  | **B** | Ask if they can see the gun OK and where the starter is positioned |
|  | **C** | Ask them how they use their watch. They stop/start/split with the padded part of their thumb / finger so you suggest they try using the index finger. |
|  | **D** | Talk to them about ‘starting to stop their watch’ as their athlete’s torso reached the finish line. |

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| **31.** |  | **It is a 4x400m relay race and all the timekeepers have been allocated a team to follow throughout the race, by the Chief Timekeeper, who has also advised that the team follow the same team all the way through to the end of the race (not to revert to their allocated time).** **You are completing the 4x400m splits, and it is important that the individual times equal the finish time.****When you recall your times on your stopwatch, as shown below in RED / Italics, it says:**

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| --- | --- | --- |
|  | ***ACCUMULATIVE / TOTAL*** | ***INDIVIDUAL*** |
| ***1*** | ***55.39*** | ***55.39*** |
| ***2*** | ***2:00.32*** | ***64.93*** |
| ***3*** | ***3:10.29*** | ***69.97*** |
| ***4*** | ***4:25.44*** | ***75.15*** |

**This is the 4X400M Splits sheet. What individual time should be entered for leg 3?**

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|  | ***ACCUMULATIVE /* TOTAL** | **INDIVIDUAL** |
| **1** | **55.4** | **55.4** |
| **2** | **2:00.4** | **65.0** |
| **3** | **3:10.3** | **?** |
| **4** | **4:25.5** | **75.2** |

 |
|  | **A** | 69.8 |
|  | **B** | 69.9 |
|  | **C** | 70.0 |
|  | **D** | 70.1 |